



SRI G.V.G. VISALAKSHI COLLEGE FOR WOMEN

Udumalpet – 642 128, Tamil Nadu

Autonomous and Affiliated to Bharathiar University

Accredited at \mathcal{A}^+ Grade by NAAC | DBT Star College with Star Status

An ISO 9001:2015 Certified Institution

www.gvgvc.ac.in gvgprincipal@gmail.com 04252-223019

IQAC MINUTES – 2020-2021



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IQAC Composition Sri G.V.G Visalakshi College for Women(Autonomous), Udumalpet Academic Year 2020-2021

| Members | Name and Designation | Strength |
|----------------------------|--|----------|
| Management Representative | Smt. Sumathi Krishnaprasad Secretary and Managing Trustee | 1 |
| Chairperson | Dr.N.Rajeswari Principal | 1 |
| Coordinator | Dr.M.Kalavathi Associate Professor of Commerce | 1 |
| Coordinator-Paramarsh | Mrs.B.Nirmala Head, Associate Professor of Physics | 1 |
| Members | Dr.R.Angel Joy Associate Professor of Mathematics Dr.P.Geetha Associate Professor of Economics Dr.C.Pushpalatha Associate Professor of Commerce Dr.S.Shenbagavalli Assistant Professor of History Dr.B.Kavitha Assistant Professor of Physics Dr.J.Bhuvaneswari Assistant Professor of Chemistry Dr.K.Deepa Assistant Professor of English Mrs.P.Kavitha College Librarian Dr.P.Renuka Head, Associate Professor of English(SF) Mrs.B.Umamaheswari Head, Associate Professor of BBA(CA) Mrs.S.Shobana Head, Associate Prof. of Computer Science Mrs.A.Parameswari Head, Assistant Professor of B.Com CA | 12 |
| Stakeholders/Industrialist | Mr. T.Sathish Director AdrolT Technologies Coimbatore | 1 |



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| | | |
|------------------|--|---|
| External Experts | Dr.N.Ponpandian Professor and Head Department of Nanoscience & Technology Bharathiar University Coimbatore. Tel. +91 (0) 422 2428421 e-mail: ponpandian@buc.edu.in Dr. Pawlin Vasanthi Joseph Associate Professor & Head Department of Zoology IQAC Co-ordinator Nirmala College for Women Coimbatore. | 2 |
| Student Members | Ms.M.Swathi Ph.D Scholar, English Ms.M.Shalini Ph.D Scholar, Commerce | 2 |
| Alumni Members | Ms.S.Vimalarani Secretary cum Social Worker Cheer, Chennai Dr.P.Hemalatha Assistant Professor Department of Physics Government Arts College Coimbatore | 2 |



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Minutes of IQAC Meeting - 1
23rd July, 2020

AGENDA:

1. COVID-19 Safety measures
2. Guidelines for conduct online examination
3. Submit proposals for new Programmes



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Minutes of the meeting:

The following matters were discussed

1. Guidelines for COVID-19 safety measures were ensured inside the campus with protocols provided by the Government.
2. The council framed rules and regulations for conduct of online classes and examinations effectively for final year UG and PG students.
3. The Proposals were submitted for new programs like
Ph.D programme in Physics
Msc in Zoology
Bsc Artificial Intelligence
B.com Business Analytics

Kalishchi
IQAC Co-ordinator

Rajeswari D
Principal

Members:

| | |
|----------------------|------------------|
| Mrs. B. Nirmala | B. Nirmala |
| Dr. R. Angel Joy | R. Angel Joy |
| Dr. P. Geetha | Geetha P |
| Dr. C. Pushpalatha | C. Pm |
| Dr. S. Shenbagavalli | S. Shenbagavalli |
| Dr. B. Karitha | B. Karitha |
| Dr. J. Bhuvaneshwari | Bhuvaneshwari |
| Dr. K. Deepa | Deepa |
| Mrs. P. Karitha | P. Karitha |
| Dr. P. Renuka | P. Renuka |
| Mrs. B. Umamaheswari | Umamaheswari |
| Mrs. S. Shobana | S. Shobana |
| Mrs. A. Parameswari | A. Parameswari |



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Minutes of IQAC Meeting - 2
8th August, 2020

AGENDA :

1. Discuss on Academic Action Plan
2. Preparation of Duty list
3. Enrichment and enhancement of E-learning Platform (CAMU)
4. MOOC online course registration
5. Re-enhancement on OBE-framework and attainment level
6. Initiative to increase research activities
7. Organize SIP Programmes.



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11th 11

Minutes of the Meeting :

The following matters were discussed :

1. To collect the action plan, Budget, workload and time table for the Academic year 2020-2021.
2. The convenors and members for various committees and clubs for the Academic year were prepared.
3. Measures taken to update the data for Odd Semester.
4. The E-Learning platform (CAMU) was enriched and enhanced by introducing new modules.
5. Both students and faculties were instructed to register for Mooc/Swayam/NPTEL and other online courses.
6. Workshops were organized to refine the OBE framework and calculation of the attainment level.
7. The eligible departments and faculties were instructed to enhance as research departments and research guide respectively.
8. Initiatives taken to conduct orientation programmes (SIP), through online for the newly admitted students.

Kalavathi
IQAC co-ordinator

Rajiswari N.
Principal



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Members :

Mrs. B. Nismala

Dr. R. Angel Joy

Dr. P. Geetha

Dr. C. Pushpalatha

Dr. S. Shenbagavalli

Dr. B. Kavitha

Dr. J. Bhuvaneshwari

Dr. K. Deepa

Mrs. P. Kavitha

Dr. P. Renuka

Mrs. B. Umamaheswari

Mrs. S. Shobana

Mrs. A. Parameshwari

B. Nismala

R. Angel Joy

Geetha P

C. Pushpa

S. Shenbagavalli

B. Kavitha

J. Bhuvaneshwari

K. Deepa

P. Kavitha

P. Renuka

B. Umamaheswari

S. Shobana

A. Parameshwari



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Minutes of IQAC Meeting - 3

3rd December, 2020

AGENDA :

1. To strengthen mentor mentee relationship.
2. To enhance the number of research projects
3. IQAC plan of action for the Academic year 2020-2021
4. NIRF preparation
5. Conduct course exit survey.
6. Enhance UGC Paramarsh Activities



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Minutes of the meeting :

The following matters were discussed :

1. Mentor Mentee list was collected from all the departments and mentors are asked to conduct online meeting to provide counselling to the wards regarding the active participation in online classes and the safety measures they must follow against COVID-19.
2. Faculty were motivated to submit project proposals for funding agencies to enhance the number and amount of grants for research projects.
3. Action plan for the Academic year 2020-2021 was formulated.
4. Discussion and data collection for NIRF was initiated.
5. The course Exit Survey form is uploaded in LMS Camu for getting students feedback.
6. Initiatives taken to conduct workshops and Faculty Development programs for Mentee Institutions under UGC Paramarsh Scheme.

Kelvin
IRAC co-ordinator

Rajivani
Principal



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Members :

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|----------------------|------------------|
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| Dr. R. Angel Joy | R. Angel Joy |
| Dr. P. Geetha | Geetha P |
| Dr. C. Pushpalatha | C. Pm |
| Dr. S. Shenbagavalli | S. Shenbagavalli |
| Dr. B. Kavitha | B. Kavitha |
| Dr. J. Bhuvaneshwari | J. Bhuvaneshwari |
| Dr. K. Deepa | Dr. K. Deepa |
| Mrs. P. Kavitha | P. Kavitha |
| Dr. P. Renuka | P. Renuka |
| Mrs. B. Umamaheswari | B. Umamaheswari |
| Mrs. S. Shobana | S. Shobana |
| Mrs. A. Parameshwari | A. Parameshwari |



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Minutes of IQAC Meeting - 4 5th January, 2021

AGENDA :

1. Academic plan for Even semester
2. Initiatives to complete projects and Internship
3. Steps initiated for students progression
4. To enhance research activities of Faculty
5. Increase the collaborative activities.
6. Peer Evaluation of new faculty members.



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Minutes of the meeting :

The following matters were discussed :

1. To collect workload and timetable for the even semester from the departments.
2. Students are motivated to complete project and internship through online.
3. Faculty members were advised to take up steps to increase the learning level of students by organizing programmes separately for the slow and advanced learners.
4. Faculty members were motivated to publish the Books/chapters and articles in UGC - CARE, Scopus and WoS journals.
5. The Departments were instructed to indulge in collaborative activities through MoU's and consultancy services.
6. The senior faculty reviewed and assessed the teaching quality of new faculty appointed during the Academic year 2020-2021.

Kalishri
IRAC Co-ordinator

Rajiswari N
Principal



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Members:

| | |
|----------------------|------------------|
| Mrs. B. Nirmala | B. Nirmala |
| Dr. R. Angel Joy | R. Angel Joy |
| Dr. P. Geetha | Geetha P |
| Dr. C. Pushpalatha | C. Priya |
| Dr. S. Shenbagavalli | S. Shenbagavalli |
| Dr. B. Kavitha | B. Kavitha |
| Dr. J. Bhuvaneshwari | J. Bhuvaneshwari |
| Dr. K. Deepa | K. Deepa |
| Mrs. P. Kavitha | P. Kavitha |
| Dr. P. Renuka | P. Renuka |
| Mrs. B. Umamaheswari | B. Umamaheswari |
| Mrs. S. Shobana | S. Shobana |
| Mrs. A. Parameshwari | A. Parameshwari |



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Minutes of IQAC Meeting - 5 3rd February, 2021

AGENDA :

1. Initiatives to redesign and revamp curriculum
2. Uploading of data for NIRF
3. Preparation of SOP for clubs.



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Minutes of the meeting :

The following matters were discussed :

1. Departments were instructed to redesign and revamp curriculum with relevance to local, national, regional and global needs by incorporating employability, entrepreneurship and Skill Development courses and also the courses which address issues related to gender, environment and sustainability, human values and Professional Ethics.
2. Validation and uploading of Institutional data for NIRF.
3. The standard operating procedure for various clubs were revamped and redesigned.

Shalini
JAC CO-ordinator

Rajawari
Principal

Members :

| | |
|----------------------|-------------------------|
| Mrs. B. Nismala | <i>B. Nismala</i> |
| Dr. R. Angel Joy | <i>R. Angel Joy</i> |
| Dr. P. Geetha | <i>Geetha P</i> |
| Dr. C. Pushpalatha | <i>C. Pm</i> |
| Dr. S. Shenbagavalli | <i>S. Shenbagavalli</i> |
| Dr. B. Kavitha | <i>B. Kavitha</i> |
| Dr. J. Bhuvaneshwari | <i>Bhuma</i> |
| Dr. K. Deepa | <i>Dr. K. Deepa</i> |
| Mrs. P. Kavitha | <i>P. Kavitha</i> |
| Dr. P. Renuka | <i>P. Renuka</i> |
| Mrs. B. Umamaheswari | <i>B. Umamaheswari</i> |
| Mrs. S. Shobana | <i>S. Shobana</i> |
| Mrs. A. Parameshwari | <i>A. Parameshwari</i> |



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Minutes of IQAC Meeting - 6
5th April, 2021

AGENDA :

1. Validation of AQAR data for 2019-2020.
2. Conduct course exit survey and students satisfaction survey.



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Minutes of the meeting:

The following matters were discussed:

1. IQAC collected, compiled and validated the data submitted under each criterion for AQAR 2019-2020.
2. Initiatives taken to conduct survey on the curriculum from the stakeholders - Students, Teachers, Parents, Alumni and experts.
3. Measures taken for conducting Students Satisfaction Survey.

K. Lakshmi

IQAC Co-ordinator

Rajiswari N.
Principal

Members:

Mrs. B. Nirmala
Dr. R. Angel Joy
Dr. P. Geetha
Dr. C. Pushpalatha
Dr. S. Shenbagavalli
Dr. B. Kavitha
Dr. J. Bhuvaneshwari
Dr. K. Deepa
Mrs. P. Kavitha
Dr. P. Renuka
Mrs. B. Umamaheswari
Mrs. S. Shobana
Mrs. A. Parameshwari

B. Nirmala
R. Angel Joy
Geetha P
C. Push
S. Shenbagavalli
R. Kavitha
Bhuvaneshwari
Deepa
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Minutes of IQAC Meeting - 7
24th May, 2021

AGENDA :

1. Uploading AQAR 2019-2020
2. Review of IQC Activities
3. Analysis of course Exit Survey and Students Satisfaction Survey.



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Minutes of the meeting :

The following matters were discussed :

1. AQAR for the academic year 2019-2020 uploaded.
2. Performance of ITC during Quater I, II, III and IV were review and suggestions given to increase the Self-Driven Activities for improving the MoE ITC Star Rating for the Institution.
3. The Feedback collected from the stakeholders regarding curriculum and Students Satisfaction Survey were analyzed and report submitted to the management.

Kulindhi
IRAC co-ordinator

Rajiswari D
Principal

Members :

Mrs. B. Nirmala
Dr. P. Angel Joy
Dr. P. Geetha
Dr. C. Pushpalatha
Dr. S. Shenbagavalli
Dr. B. Kavitha
Dr. J. Bhuvaneshwari
Dr. K. Deepa
Mrs. P. Kavitha
Dr. P. Renuka
Mrs. B. Umamaheswari
Mrs. S. Shobana
Mrs. A. Parameshwari

B. Nirmala
P. Angel Joy
Geetha P
Chm
S. Shenbagavalli
B. Kavitha
Bhuvaneshwari
Dr. K. Deepa
P. Kavitha
P. Renuka
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IQAC Annual Meeting

2020 - 2021

The annual meeting of IQAC was conducted on 04.08.2021 through virtual mode using Google Meet App at 9.30 AM. Dr. S. Shenbagavalli, Assistant Professor in History welcomed the gathering.

Dr. N. Rajeswari, Principal gave the presidential address. Dr. M. Kalavathi, Coordinator of IQAC presented the consolidated report of the activities carried out for the academic year 2020-2021 highlighting the parameters of NAAC.

1. Submission of AQAR
2. Workshops, Faculty Development Programmes under Paramash
3. Calculation of CO attainment under OBE with the support of Training programmes.
4. Peer evaluation of new faculty members
5. Preparation of SOPs for various clubs.
6. New Programmes introduced
7. Online counselling for parents and students during pandemic

The following are the suggestions and recommendations given by the University Nominee Dr. Pon Pandian & Dr. Paulin Vasanthi

1. Appreciation was given for the new programmes and digital progression in all the activities
2. Awards to be instituted for the outstanding Faculty and Students.
3. Academic freedom to be given to course teachers to have various evaluation methods - oral test, study projects, reviews, group discussion and written tests.
4. More number of faculty must be involved in research activities. Research articles are to be published in Scopus and Web of Science. A lot of initiatives are to be taken



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- By Research Advisory committee to promote research.
5. Training programmes are to be organised for faculty members to write research proposals and articles. All faculty members must submit research proposals. Non-conventional funding agencies may be contacted for financial support to bring more laurels in the field of research.
 6. Awards can be given to the faculty who have made unique achievement.
 7. Alumni should be involved in academic, skill development programmes. Alumni are to be identified for more contribution.
 8. More number of students to be encouraged for the registration of MOOC.
 9. Transgressors and college drop outs are to be identified and their grievances are to be addressed.

Dr. R. Angel Joy proposed the vote of Thanks.

Rajivani N.
IRAC co-ordinator

Rajivani N.
Principal

External Experts:

1. Dr. N. Ponpandian
Professor and Head of Nano Science & Technology, Bharathiar University.
2. Dr. Paulin Vasanthi Joseph
Associate Professor & Head & IRAC co-ordinator, Nirmala college for women.

N. Paulin
ALB
Paulin Vasanthi
04/02/2021



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by Research Advisory committee to promote research.

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8. More number of students to be encouraged for the registration of MOOC.

9. Transgressors and college drop outs are to be identified and their grievances are to be addressed.

Dr. R. Angel Joy proposed the vote of thanks.

Rajivani N.
IRAC co-ordinator

Rajivani N.
Principal

External Experts:

1. Dr. N. Ponpandian
Professor and Head of Nano Science & Technology, Bharathiar University.

2. Dr. Paulin Vasanthi Joseph
Associate Professor & Head & IRAC co-ordinator, Nirmala College for Women.

N. Paulin
4/8/21
Paulin Vasanthi
04/08/2021



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Members :

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|----------------------|------------------|
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| Dr. R. Angel Joy | R. Angel Joy |
| Dr. P. Geetha | Geetha P |
| Dr. C. Pushpalatha | C. Pm |
| Dr. S. Shenbagavalli | S. Shenbagavalli |
| Dr. B. Kavitha | B. Kavitha |
| Dr. J. Pshuvaneswari | J. Pshuvaneswari |
| Dr. K. Deepa | Dr. K. Deepa |
| Mrs. P. Kavitha | P. Kavitha |
| Dr. P. Renuka | P. Renuka |
| Mrs. B. Umamageswari | B. Umamageswari |
| Mrs. S. Shobana | S. Shobana |
| Mrs. A. Parameshwari | A. Parameshwari |

Stakeholders/Industrialist :

| | |
|---------------------------------|--------|
| Mr. T. Sathish, | Online |
| Director - Advo IT Technologies | |

Student Members :

| | |
|-------------------|--------|
| 1. Ms. M. Sivathi | Online |
| 2. Ms. M. Shalini | Online |

Alumni Members :

| | |
|----------------------|--------|
| 1. Ms. S. Vimalasani | Online |
| 2. Dr. P. Hemalatha | Absent |